

**PARRISH PLANTATION  
COMMUNITY DEVELOPMENT DISTRICT**

---

**June 10, 2020 Minutes of Audit Committee & Regular Meeting**

**Minutes of the Audit Committee & Regular Meeting**

The Audit Committee & Regular Meeting of the Board of Supervisors for the Parrish Plantation Community Development District was held on **Friday, June 10, 2020 at 10:00 a.m.** via conference call at 1-866-906-9330.

**1. CALL TO ORDER**

Brian Lamb called the Audit Committee & Regular Meeting of the Board of Supervisors of the Parrish Plantation Community Development District to order on **Friday, June 10, 2020 at approximately 10:10 a.m.**

**Board Members Present and Constituting a Quorum:**

- Bruce Danielson                      Chair
- Royce Haddad, Jr.                      Supervisor
- Eric Davidson                      Supervisor

**Staff Members Present:**

- Brian Lamb                      District Manager, Meritus

There were no members of the general public in attendance.

**2. RECESS TO AUDIT COMMITTEE MEETING**

The Board recessed to the Audit Committee meeting.

**3. AUDIT COMMITTEE MEETING**

**A. Call to Order**

Mr. Lamb called the Audit Committee meeting to order.

**B. Appoint Chairman**

Mr. Lamb will serve as Chairman of the meeting.

**C. Selection of Criteria for Evaluation of Proposals**

Mr. Lamb recommended using pricing as one of the five criteria to rank and evaluate proposals. The Board discussed.

45  
46  
47  
48  
49  
50  
51  
52  
53  
54

MOTION TO:	Utilize pricing as one of the five criteria, set the next Audit Committee meeting prior to the August meeting, and authorize staff to send out a form of the RFP to firms providing services.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Danielson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

55  
56  
57  
58  
59  
60

- D. Determine Date, Time, Location and RFP Required**
  - a. Consider Notice of Request for Proposals for Audit Services**
- E. Consider Sending RFP to Interesting Firms**
- F. Determine Date of Next Committee Meeting**

61  
62  
63

**4. RETURN AND PROCEED TO REGULAR MEETING**

64  
65

Mr. Lamb directed the Board to return to the regular meeting.

66  
67  
68

**5. BUSINESS ITEMS**

69  
70

**A. Acceptance of Board Resignations – Kelly Evans & David Jae**

71

The Board reviewed the resignations of Kelly Evans & David Jae.

72  
73  
74  
75  
76  
77  
78  
79

MOTION TO:	Accept the Board resignations of Kelly Evans & David Jae.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

80  
81  
82

Mr. Lamb asked the Board if there were any candidates to fill the vacant seats. The Board said they should have more clarity on that before the next meeting.

83  
84

**B. Consideration for Proposals for Engineering Services**

85  
86

The Board reviewed the proposals for engineering services.

87

88

89

90

91

92

93

94

95

MOTION TO:	Authorize staff to move forward with negotiating a service agreement with Heidt to provide engineering services for the District.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

96

97

**C. Consideration of Resolution 2020-31; Authorizing Boundary Amendment to the District**

98

99

100 This item was tabled until the next meeting.

101

**D. Consideration of Resolution 2020-32; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing**

102

103

104

105 Mr. Lamb reviewed the resolution and budget line items with the Board. The Board discussed.

106

107

108

109

110

111

112

MOTION TO:	Approve Resolution 2020-32.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

113

114

**E. Consideration of Resolution 2020-33; Adopting Statutory Alternative Investment Policies**

115

116

117 Mr. Lamb went over the resolution to the Board.

118

119

120

121

122

123

124

MOTION TO:	Approve Resolution 2020-33.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

125

126

**F. Annual Disclosure of Qualified Electors**

127

128

Mr. Lamb announced that as of April 15, 2020, Parrish Plantation CDD had 0 qualified electors.

129

130

**G. Consideration of Resolution 2020-34; Extending Board Terms to Coincide with General Election**

131

132

133

Mr. Lamb went over that this resolution allows the terms to be extended to even-numbered years so that they will line up with the general election cycle.

134

135

136

MOTION TO:	Approve Resolution 2020-34.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

137

138

139

140

141

142

**H. General Matters of the District**

143

144

145

146

**6. CONSENT AGENDA**

147

**A. Consideration of Board of Supervisors Public Hearing & Regular Meeting Minutes January 22, 2020**

148

149

**B. Consideration of Operations and Maintenance Expenditures January 2020**

150

**C. Consideration of Operations and Maintenance Expenditures February 2020**

151

**D. Consideration of Operations and Maintenance Expenditures March 2020**

152

**E. Consideration of Operations and Maintenance Expenditures April 2020**

153

**F. Review of Financial Statements Month Ending April 30, 2020**

154

The Board reviewed the Consent Agenda items.

155

156

157

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

158

159

160

161

162

163

164

165

166 **7. VENDOR/STAFF REPORTS**

167 **A. District Counsel**

168 **B. District Engineer**

169 **C. District Manager**

170

171 There were no additional reports from staff at this time.

172

173

174 **8. SUPERVISOR REQUESTS**

175

176 There were no supervisor requests.

177

178

179 **9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

180

181 There were no public comments.

182

183

184 **10. ADJOURNMENT**

185

186

187

188

189

190

191

192

193

MOTION TO:	Adjourn.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

194 \*Please note the entire meeting is available on disc.

195

196 \*These minutes were done in summary format.

197

198 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
199 considered at the meeting is advised that person may need to ensure that a verbatim record of  
200 the proceedings is made, including the testimony and evidence upon which such appeal is to be  
201 based.

202

203 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
204 noticed meeting held on 08/19/2020.

205

206

207 Brian Lamb

208 Signature

209

210 Brian Lamb

211 Printed Name

212

213 Title:

214  Secretary

215  Assistant Secretary

216

217

218

219

220

Recorded by Records Administrator

221

222

Brittany Crutchfield

223

Signature

224

225

08/26/2020

226

Date

227

Parrish Plantation Community Development District

