

**PARRISH PLANTATION
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
AUDIT COMMITTEE, PUBLIC HEARING
& REGULAR MEETING
AUGUST 19, 2020**

**PARRISH PLANTATION
COMMUNITY DEVELOPMENT DISTRICT AGENDA
WEDNESDAY, AUGUST 19, 2020 AT 2:00 P.M. CONFERENCE
CALL: 1 -866-906-9330 MEETING ID: 4863181**

District Board of Supervisors	Chairman Vice-Chairman Supervisor Supervisor Supervisor	Matt O'Brien Brent Dunham Bruce Danielson Tim Green Marlena Nitschke
District Manager	Meritus	Brian Lamb Brian Howell
District Attorney	Straley Robin Vericker	John Vericker
District Engineer	Heidt Design, LLC	Strickland T. Smith, P.E.

All cellular phones and pagers must be turned off during the meeting

The meeting will begin at 2:00 p.m.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so via Conference Call: 1 -866-906-9330; Meeting ID: 4863181. Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at 813-873-7300 to facilitate the Board's consideration of such questions and comments during the meeting.

August 19, 2020

Parrish Plantation Community Development District

Dear Board Members:

The Continued Audit Committee, Public Hearing & Regular Meeting of Parrish Plantation Community Development District will be held on **August 19, 2020 at 2:00 p.m. via conference call at the information listed below.** Following is the agenda for the meeting:

CONFERENCE CALL: 1 -866-906-9330 MEETING ID: 4863181

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. RECESS TO AUDIT COMMITTEE MEETING**
 - A. Open the Audit Committee Meeting
 - B. Evaluate and Rank the Audit Proposals
 - i. Grau & Associates.....Tab 01
 - C. Finalize the Ranking and Consideration of Audit Committee Recommendation
 - D. Close the Audit Committee Meeting
- 4. RECESS TO PUBLIC HEARING**
- 5. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**
 - A. Open Public Hearing on Proposed Fiscal Year 2021 Budget
 - B. Staff Presentations
 - C. Public Comment
 - D. Consideration of Resolution 2020-36; Adopting Fiscal Year 2021 BudgetTab 02
 - E. Close Public Hearing on Proposed Fiscal Year 2021 Budget
- 6. RETURN AND PROCEED TO REGULAR MEETING**
- 7. BUSINESS ITEMS**
 - A. Consideration of Audit Committee Recommendations and Evaluation
 - B. Consideration of Resolution 2020-37; Setting Fiscal Year 2021 Meeting ScheduleTab 03
 - C. Discussion on Matters Relating to Bond Issuance
 - D. General Matters of the District
- 8. CONSENT AGENDA**
 - A. Consideration of Board of Supervisors Regular Meeting Minutes June 10, 2020 Tab 04
 - B. Consideration of Board of Supervisors Public Hearing & Regular Meeting August 05, 2020 ... Tab 05
 - C. Consideration of Operations and Maintenance Expenditures April Tab 06
 - D. Consideration of Operations and Maintenance Expenditures May Tab 07
 - E. Consideration of Operations and Maintenance Expenditures June..... Tab 08
 - F. Review of Financial Statements Month Ending June 30, 2020..... Tab 09
- 9. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 10. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 11. ADJORNMENT**

Sincerely,

Brian Lamb, CEO
Meritus



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

Proposal to Provide Financial Auditing Services:

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

Proposal Due: July 29, 2020
12:00PM

Submitted to:

Parrish Plantation
Community Development District
c/o Eric Davidson, District Manager
2005 Pan Am Circle, Suite 300
Tampa, Florida 33607

Submitted by:

Antonio J. Grau, Partner
Grau & Associates
951 Yamato Road, Suite 280
Boca Raton, Florida 33431

Tel (561) 994-9299
(800) 229-4728

Fax (561) 994-5823

tgrau@graucpa.com

www.graucpa.com



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July 29, 2020

Parrish Plantation Community Development District
c/o Eric Davidson, District Manager
2005 Pan Am Circle, Suite 300
Tampa, Florida 33607

Re: Request for Proposal for Professional Auditing Services for the fiscal year ended September 30, 2020 with an option for annual renewals.

Grau & Associates (Grau) welcomes the opportunity to respond to the Parrish Plantation Community Development District's (the "District") Request for Proposal (RFP), and we look forward to working with you on your audit. We are an energetic and robust team of knowledgeable professionals and are a recognized leader of providing services to Community Development Districts. As one of Florida's few firms to primarily focus on government, we are especially equipped to provide you an effective and efficient audit.

Special district audits are at the core of our practice: **we have a total of 360 clients, 329 or 91% of which are special districts.** We know the specifics of the professional services and work products needed to meet your RFP requirements like no other firm. With this level of experience, we are able to increase efficiency, to provide immediate and continued savings, and to minimize disturbances to client operations.

Why Grau & Associates:

Knowledgeable Audit Team

Grau is proud that the personnel we assign to your audit are some of the most seasoned auditors in the field. Our staff performs governmental engagements year round. When not working on your audit, your team is refining their audit approach for next year's audit. Our engagement partners have decades of experience and take a hands-on approach to our assignments, which all ensures a smoother process for you.

Servicing your Individual Needs

Our clients enjoy personalized service designed to satisfy their unique needs and requirements. First, we ensure that the transition to a new firm is as smooth and seamless as possible. Throughout the process of our audit, you will find that we welcome working with you to resolve any issues as swiftly and easily as possible. In addition, due to Grau's very low turnover rate for our industry, you also won't have to worry about retraining your auditors from year to year.

Developing Relationships

We strive to foster mutually beneficial relationships with our clients. We stay in touch year round, updating, collaborating and assisting you in implementing new legislation, rules and standards that affect your organization. We are also available as a sounding board and assist with technical questions.

Maintaining an Impeccable Reputation

We have never been involved in any litigation, proceeding or received any disciplinary action. Additionally, we have never been charged with, or convicted of, a public entity crime of any sort. We are financially stable and have never been involved in any bankruptcy proceedings.

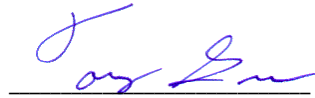
Complying With Standards

Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida, and any other applicable federal, state and local regulations. We will deliver our reports in accordance with your requirements.

This proposal is a firm and irrevocable offer for 90 days. We certify this proposal is made without previous understanding, agreement or connection either with any previous firms or corporations offering a proposal for the same items. We also certify our proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action, and was prepared in good faith. Only the person(s), company or parties interested in the project as principals are named in the proposal. Grau has no existing or potential conflicts, and anticipates no conflicts during the engagement. Our Federal I.D. number is 20-2067322.

We would be happy to answer any questions or to provide any additional information. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. Please do not hesitate to call or email either of our Partners, Antonio J. Grau, CPA (tgrau@graucpa.com) or Racquel McIntosh, CPA (rmcintosh@graucpa.com) at 561.994.9299. We thank you for considering our firm's qualifications and experience.

Very truly yours,
Grau & Associates



Antonio J. Grau

Firm Qualifications



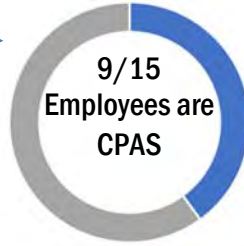
Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

Grau's Focus and Experience

Our Team



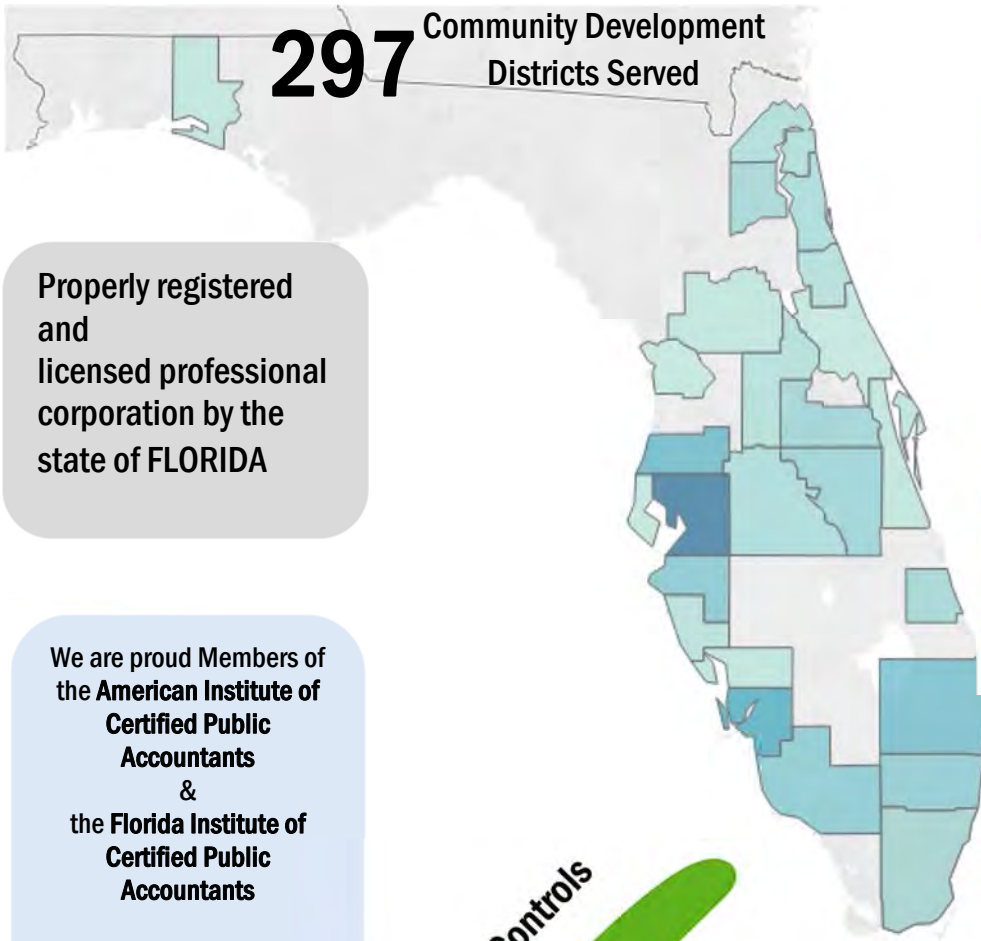
2 Partners
13 Professional Staff
2 Administrative Professionals



2005

Year founded

Services Provided



Properly registered and licensed professional corporation by the state of FLORIDA

We are proud Members of the American Institute of Certified Public Accountants & the Florida Institute of Certified Public Accountants



- ⇒ External quality review program: consistently receives a pass
- ⇒ Internal: ongoing monitoring to maintain quality



AICPA | FICPA | GFOA | FASD | FGFOA

See next page for report and certificate



FICPA Peer Review Program
Administered in Florida
by The Florida Institute of CPAs



Peer Review
Program

AICPA Peer Review Program
Administered in Florida
by the Florida Institute of CPAs

February 20, 2020

Antonio Grau
Grau & Associates
951 Yamato Rd Ste 280
Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on February 20, 2020, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,
FICPA Peer Review Committee

Peer Review Team
FICPA Peer Review Committee
paul@ficpa.org
800-342-3197 ext. 251

Florida Institute of CPAs

cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114

Review Number: 571202

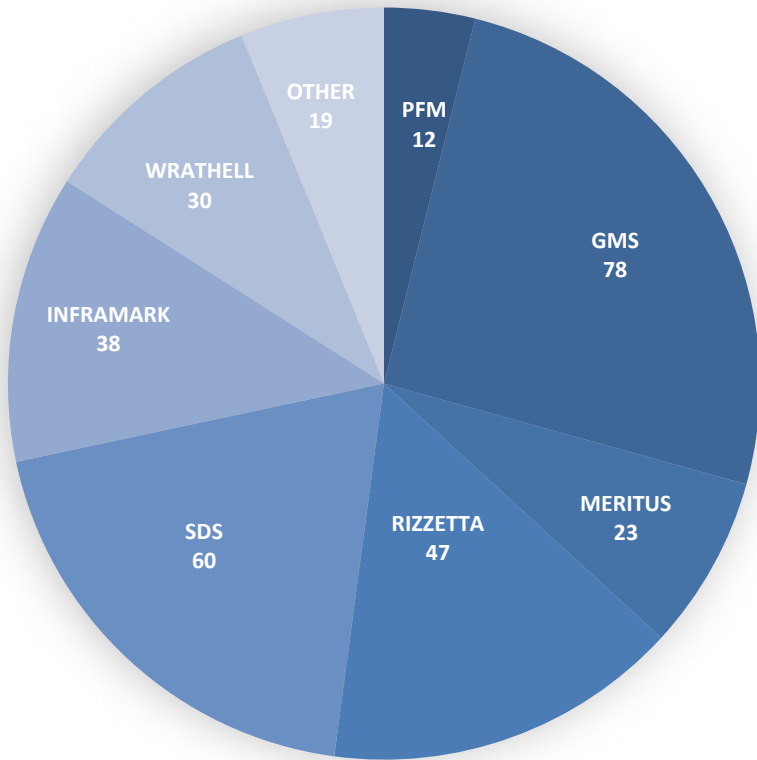
3600 Esplanade Way, Suite 210 | Tallahassee, FL 32311 | 800.342.3197, In Florida | 850.224.2727 | Fax: 850.222.8190 | www.ficpa.org

Firm & Staff Experience



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

GRAU AND ASSOCIATES COMMUNITY DEVELOPMENT DISTRICT EXPERIENCE BY MANAGEMENT COMPANY



Profile Briefs:

Antonio J GRAU, CPA (Partner)

Years Performing Audits: 30+
CPE (last 2 years): Government Accounting, Auditing: 66 hours; Accounting, Auditing and Other: 25 hours
Professional Memberships: AICPA, FICPA, FGFOA, GFOA

Racquel McIntosh, CPA (Partner)

Years Performing Audits: 14+
CPE (last 2 years): Government Accounting, Auditing: 59 hours; Accounting, Auditing and Other: 45 hours
Professional Memberships: AICPA, FICPA, FGFOA, FASD

“Here at Grau & Associates, staying up to date with the current technological landscape is one of our top priorities. Not only does it provide a more positive experience for our clients, but it also allows us to perform a more effective and efficient audit. With the every changing technology available and utilized by our clients, we are constantly innovating our audit process.”

- Tony Grau

“Quality audits and exceptional client service are at the heart of every decision we make. Our clients trust us to deliver a quality audit, adhering to high standards and assisting them with improvements for their organization.”

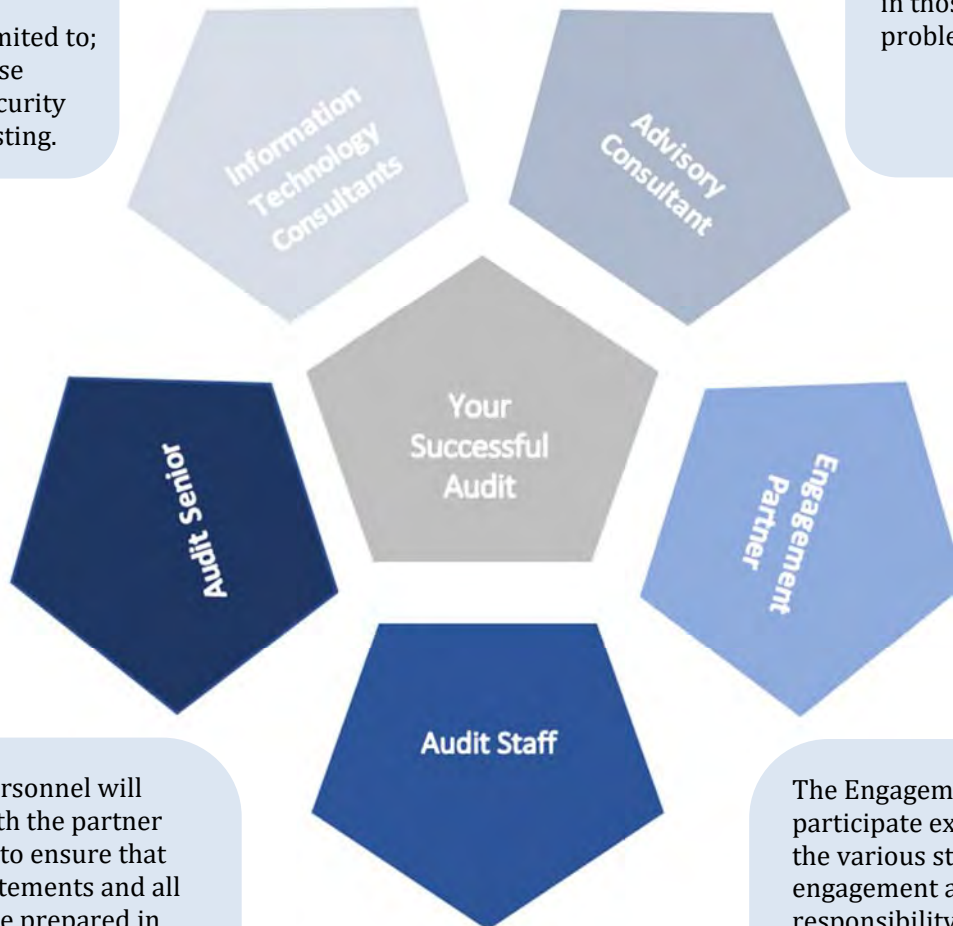
-Racquel McIntosh

YOUR ENGAGEMENT TEAM

Grau's client-specific engagement team is meticulously organized in order to meet the unique needs of each client. Constant communication within our solution team allows for continuity of staff and audit team.

Grau contracts with an outside group of IT management consultants to assist with matters including, but not limited to; network and database security, internet security and vulnerability testing.

An advisory consultant will be available as a sounding board to advise in those areas where problems are encountered.



The assigned personnel will work closely with the partner and the District to ensure that the financial statements and all other reports are prepared in accordance with professional standards and firm policy. Responsibilities will include planning the audit; communicating with the client and the partners the progress of the audit; and determining that financial statements and all reports issued by the firm are accurate, complete and are prepared in accordance with professional standards and firm policy.

The Engagement Partner will participate extensively during the various stages of the engagement and has direct responsibility for engagement policy, direction, supervision, quality control, security, confidentiality of information of the engagement and communication with client personnel. The engagement partner will also be involved directing the development of the overall audit approach and plan; performing an overriding review of work papers and ascertain client satisfaction.



Antonio 'Tony' J. Grau, CPA
Partner

Contact: tgrau@graucpa.com | (561) 939-6672

Experience

For over 30 years, Tony has been providing audit, accounting and consulting services to the firm's governmental, non-profit, employee benefit, overhead and arbitrage clients. He provides guidance to clients regarding complex accounting issues, internal controls and operations.

As a member of the Government Finance Officers Association Special Review Committee, Tony participated in the review process for awarding the GFOA Certificate of Achievement in Financial Reporting. Tony was also the review team leader for the Quality Review of the Office of Management Audits of School Board of Miami-Dade County. Tony received the AICPA advanced level certificate for governmental single audits.

Education

University of South Florida (1983)
 Bachelor of Arts
 Business Administration

Clients Served (partial list)

(>300) Various Special Districts, including:

- | | |
|--|--|
| Bayside Improvement Community Development District | St. Lucie West Services District |
| Dunes Community Development District | Ave Maria Stewardship Community District |
| Fishhawk Community Development District (I,II,IV) | Rivers Edge II Community Development District |
| Grand Bay at Doral Community Development District | Bartram Park Community Development District |
| Heritage Harbor North Community Development District | Bay Laurel Center Community Development District |
| Boca Raton Airport Authority | |
| Greater Naples Fire Rescue District | |
| Key Largo Wastewater Treatment District | |
| Lake Worth Drainage District | |
| South Indian River Water Control | |

Professional Associations/Memberships

American Institute of Certified Public Accountants Florida Government Finance Officers Association
 Florida Institute of Certified Public Accountants Government Finance Officers Association Member
 City of Boca Raton Financial Advisory Board Member

Professional Education (over the last two years)

<u>Course</u>	<u>Hours</u>
Government Accounting and Auditing	66
Accounting, Auditing and Other	25
Total Hours	<u>91</u> (includes of 4 hours of Ethics CPE)



Racquel C. McIntosh, CPA
Partner

Contact : rmcintosh@graucpa.com | (561) 939-666

Experience

Racquel has been providing government audit, accounting and advisory services to our clients for over 14 years. She serves as the firm’s quality control partner; in this capacity she closely monitors engagement quality ensuring standards are followed and maintained throughout the audit. Racquel develops in-house training seminars on current government auditing, accounting, and legislative topics and also provides seminars for various government organizations. In addition, she assists clients with implementing new accounting software, legislation, and standards.

Education

- Florida Atlantic University (2004)
Master of Accounting
- Florida Atlantic University (2003)
Bachelor of Arts:
Finance, Accounting

Clients Served (partial list)

(>300) Various Special Districts, including:

- Carlton Lakes Community Development District
- Golden Lakes Community Development District
- Rivercrest Community Development District
- South Fork III Community Development District
- TPOST Community Development District

- Westchase Community Development District
- Monterra Community Development District
- Palm Coast Park Community Development District
- Long Leaf Community Development District
- Watergrass Community Development District

- East Central Regional Wastewater Treatment Facilities
- Indian Trail Improvement District
- Pinellas Park Water Management District
- Ranger Drainage District
- South Trail Fire Protection and Rescue Service District

Professional Associations/ Memberships

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- FICPA State & Local Government Committee
- FGFOA Palm Beach Chapter

Professional Education (over the last two years)

<u>Course</u>	<u>Hours</u>
Government Accounting and Auditing	59
Accounting, Auditing and Other	45
Total Hours	<u>104</u> (includes of 4 hours of Ethics CPE)

References



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

We have included three references of government engagements that require compliance with laws and regulations, follow fund accounting, and have financing requirements, which we believe are similar to the District.

Dunes Community Development District

Scope of Work	Financial audit
Engagement Partner	Antonio J. Grau
Dates	Annually since 1998
Client Contact	Darrin Mossing, Finance Director 475 W. Town Place, Suite 114 St. Augustine, Florida 32092 904-940-5850

Two Creeks Community Development District

Scope of Work	Financial audit
Engagement Partner	Antonio J. Grau
Dates	Annually since 2007
Client Contact	William Rizzetta, President 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614 813-933-5571

Journey's End Community Development District

Scope of Work	Financial audit
Engagement Partner	Antonio J. Grau
Dates	Annually since 2004
Client Contact	Todd Wodraska, Vice President 2501 A Burns Road Palm Beach Gardens, Florida 33410 561-630-4922

Specific Audit Approach



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

AUDIT APPROACH

Grau's Understanding of Work Product / Scope of Services:

We recognize the District is an important entity and we are confident our firm is eminently qualified to meet the challenges of this engagement and deliver quality audit services. ***You would be a valued client of our firm and we pledge to commit all firm resources to provide the level and quality of services (as described below) which not only meet the requirements set forth in the RFP but will exceed those expectations.*** Grau & Associates fully understands the scope of professional services and work products requested. Our audit will follow the Auditing Standards of the AICPA, *Generally Accepted Government Auditing Standards*, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida and any other applicable Federal, State or Local regulations. **We will deliver our reports in accordance with your requirements.**

Proposed segmentation of the engagement

Our approach to the audit engagement is a risk-based approach which integrates the best of traditional auditing techniques and a total systems concept to enable the team to conduct a more efficient and effective audit. The audit will be conducted in three phases, which are as follows:



Phase I - Preliminary Planning

A thorough understanding of your organization, service objectives and operating environment is essential for the development of an audit plan and for an efficient, cost-effective audit. During this phase, we will meet with appropriate personnel to obtain and document our understanding of your operations and service objectives and, at the same time, give you the opportunity to express your expectations with respect to the services that we will provide. Our work effort will be coordinated so that there will be minimal disruption to your staff.

During this phase we will perform the following activities:

- » Review the regulatory, statutory and compliance requirements. This will include a review of applicable federal and state statutes, resolutions, bond documents, contracts, and other agreements;
- » Read minutes of meetings;
- » Review major sources of information such as budgets, organization charts, procedures, manuals, financial systems, and management information systems;
- » Obtain an understanding of fraud detection and prevention systems;
- » Obtain and document an understanding of internal control, including knowledge about the design of relevant policies, procedures, and records, and whether they have been placed in operation;
- » Assess risk and determine what controls we are to rely upon and what tests we are going to perform and perform test of controls;
- » Develop audit programs to incorporate the consideration of financial statement assertions, specific audit objectives, and appropriate audit procedures to achieve the specified objectives;
- » Discuss and resolve any accounting, auditing and reporting matters which have been identified.

Phase II – Execution of Audit Plan

The audit team will complete a major portion of transaction testing and audit requirements during this phase. The procedures performed during this period will enable us to identify any matter that may impact the completion of our work or require the attention of management. Tasks to be performed in Phase II include, but are not limited to the following:

- » Apply analytical procedures to further assist in the determination of the nature, timing, and extent of auditing procedures used to obtain evidential matter for specific account balances or classes of transactions;
- » Perform tests of account balances and transactions through sampling, vouching, confirmation and other analytical procedures; and
- » Perform tests of compliance.

Phase III - Completion and Delivery

In this phase of the audit, we will complete the tasks related to year-end balances and financial reporting. All reports will be reviewed with management before issuance, and the partners will be available to meet and discuss our report and address any questions. Tasks to be performed in Phase III include, but are not limited to the following:

- » Perform final analytical procedures;
- » Review information and make inquiries for subsequent events; and
- » Meeting with Management to discuss preparation of draft financial statements and any potential findings or recommendations.

You should expect more from your accounting firm than a signature in your annual financial report. Our concept of truly responsive professional service emphasizes taking an active interest in the issues of concern to our clients and serving as an effective resource in dealing with those issues. In following this approach, we not only audit financial information with hindsight but also consider the foresight you apply in managing operations.

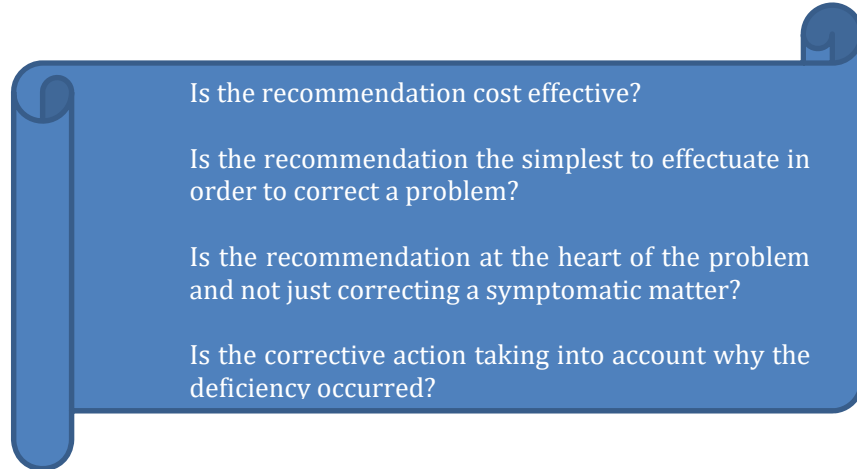
Application of this approach in developing our management letter is particularly important given the increasing financial pressures and public scrutiny facing today's public officials. We will prepare the management letter at the completion of our final procedures.

In preparing this management letter, we will initially review any draft comments or recommendations with management. In addition, we will take necessary steps to ensure that matters are communicated to those charged with governance.

In addition to communicating any recommendations, we will also communicate the following, if any:

- » Significant audit adjustments;
- » Significant deficiencies or material weaknesses;
- » Disagreements with management; and
- » Difficulties encountered in performing the audit.

Our findings will contain a statement of condition describing the situation and the area that needs strengthening, what should be corrected and why. Our suggestions will withstand the basic tests of corrective action:



To assure full agreement with facts and circumstances, we will fully discuss each item with Management prior to the final exit conference. This policy means there will be no “surprises” in the management letter and fosters a professional, cooperative atmosphere.

Communications

We emphasize a continuous, year-round dialogue between the District and our management team. We typically begin our audit process with an entrance conference before the onsite fieldwork begins. We regularly communicate through personal telephone calls and electronic mail throughout the audit and on a regular basis. Our clients have the ability to transmit information to us on our secure client portal with the ability to assign different staff with separate log on and viewing capability. This further facilitates efficiency as all assigned users receive electronic mail notification as soon as new information has been posted into the portal. We strive to continue to keep an open line of communication through the fieldwork and ending with an exit conference.

Cost of Services



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

Our proposed all-inclusive fees for the financial audit for the fiscal years ended September 30, 2020 is as follows:

Year Ended September 30,	Fee
2020	\$2,800

The above fee is based on the assumption that the District maintains its current level of operations. Should conditions change or Bonds are issued the fees would be adjusted accordingly upon approval from all parties concerned. The fee for each annual renewal will be agreed upon separately.

Supplemental Information



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

PARTIAL LIST OF CLIENTS

SPECIAL DISTRICTS	Governmental Audit	Single Audit	Utility Audit	Current Client	Year End
Boca Raton Airport Authority	✓	✓		✓	9/30
Captain's Key Dependent District	✓			✓	9/30
Central Broward Water Control District	✓			✓	9/30
Coquina Water Control District	✓			✓	9/30
East Central Regional Wastewater Treatment Facility	✓		✓	✓	9/30
Florida Green Finance Authority	✓			✓	9/30
Greater Boca Raton Beach and Park District	✓			✓	9/30
Greater Naples Fire Control and Rescue District	✓			✓	9/30
Green Corridor P.A.C.E. District	✓			✓	9/30
Hobe-St. Lucie Conservancy District	✓			✓	9/30
Indian River Mosquito Control District	✓				9/30
Indian Trail Improvement District	✓			✓	9/30
Key Largo Waste Water Treatment District	✓	✓	✓	✓	9/30
Lake Padgett Estates Independent District	✓			✓	9/30
Lake Worth Drainage District	✓			✓	9/30
Loxahatchee Groves Water Control District	✓			✓	9/30
Old Plantation Control District	✓			✓	9/30
Pal Mar Water Control District	✓			✓	9/30
Pinellas Park Water Management District	✓			✓	9/30
Pine Tree Water Control District (Broward)	✓			✓	9/30
Pinetree Water Control District (Wellington)	✓			✓	9/30
Ranger Drainage District	✓			✓	9/30
Renaissance Improvement District	✓			✓	9/30
San Carlos Park Fire Protection and Rescue Service District	✓			✓	9/30
Sanibel Fire and Rescue District	✓			✓	9/30
South Central Regional Wastewater Treatment and Disposal Board	✓	✓	✓	✓	9/30
South-Dade Venture Development District	✓			✓	9/30
South Indian River Water Control District	✓	✓		✓	9/30
South Trail Fire Protection & Rescue District	✓			✓	9/30
Spring Lake Improvement District	✓			✓	9/30
St. Lucie West Services District	✓		✓	✓	9/30
Sunshine Water Control District	✓			✓	9/30
Sunny Hills Units 12-15 Dependent District	✓			✓	9/30
West Villages Improvement District	✓			✓	9/30
West Villages Independent District	✓		✓	✓	9/30
Various Community Development Districts (297)	✓			✓	9/30
TOTAL	333	4	5	332	

ADDITIONAL SERVICES

CONSULTING / MANAGEMENT ADVISORY SERVICES

Grau & Associates also provide a broad range of other management consulting services. Our expertise has been consistently utilized by Governmental and Non-Profit entities throughout Florida. Examples of engagements performed are as follows:

- Accounting systems
- Development of budgets
- Organizational structures
- Financing alternatives
- IT Auditing
- Fixed asset records
- Cost reimbursement
- Indirect cost allocation
- Grant administration and compliance

ARBITRAGE

The federal government has imposed complex rules to restrict the use of tax-exempt financing. Their principal purpose is to eliminate any significant arbitrage incentives in a tax-exempt issue. We have determined the applicability of these requirements and performed the rebate calculations for more than 150 bond issues, including both fixed and variable rate bonds.

73

Current
Arbitrage
Calculations

We look forward to providing **Parrish Plantation Community Development District with our resources and experience to accomplish not only those minimum requirements set forth in your Request for Proposal, but to exceed those expectations!**

**For even more information on Grau & Associates
please visit us on www.graucpa.com.**

RESOLUTION 2020-36

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; APPROVING THE FORM OF A BUDGET FUNDING AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager submitted, prior to June 15th, to the Board of Supervisors (“**Board**”) of the Parrish Plantation Community Development District (“**District**”) a proposed budget for the next ensuing budget year (“**Proposed Budget**”), along with an explanatory and complete financial plan for each fund, pursuant to the provisions of Sections 189.016(3) and 190.008(2)(a), Florida Statutes;

WHEREAS, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District at least 60 days prior to the adoption of the Proposed Budget pursuant to the provisions of Section 190.008(2)(b), Florida Statutes;

WHEREAS, the Board held a duly noticed public hearing pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least 2 days before the public hearing pursuant to Section 189.016(4), Florida Statutes;

WHEREAS, the Board is required to adopt a resolution approving a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the Proposed Budget projects the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

WHEREAS, HBWB Development Services, LLC, a Florida limited liability company (“**Developer**”), as the developer of certain lands within the District, has agreed to fund the FY 2020-2021 Budget as shown in the revenues line item of the FY 2020-2021 Budget pursuant to a budget funding agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. Budget

- a.** That the Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s records office, and hereby approves certain amendments thereto, as shown below.
- b.** That the Proposed Budget as amended by the Board attached hereto as **Exhibit A**, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida

Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2019-2020 and/or revised projections for fiscal year 2020-2021.

- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District’s records office and identified as “The Budget for the Parrish Plantation Community Development District for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021”.
- d. The final adopted budget shall be posted by the District Manager on the District’s website within 30 days after adoption pursuant to Section 189.016(4), Florida Statutes.

Section 2. Appropriations. There is hereby appropriated out of the revenues of the District (the sources of the revenues will be provided for in a separate resolution), for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the sum of \$255,175.00, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

Total General Fund	\$ 255,175.00
Total Debt Service Funds	\$ -
Total All Funds	\$ 255,175.00

Section 3. Budget Amendments. Pursuant to Section 189.016(6), Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. Any other budget amendments shall be adopted by resolution and be consistent with Florida law. This includes increasing any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and making the corresponding change to appropriations or the unappropriated balance.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this section and Section 189.016, Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must

ensure that any amendments to budget(s) under subparagraphs c. above are posted on the District's website within 5 days after adoption pursuant to Section 189.016(7), Florida Statutes.

Section 4. Approving the Form of a Budget Funding Agreement with Developer. The Budget Funding Agreement between the District and Developer attached hereto as **Exhibit B** is hereby approved in substantial form. The Chair or the Vice-Chair of the Board are hereby authorized and directed to execute and deliver said agreement on behalf of and in the name of the District. The Secretary or any Assistant Secretary of the Board are hereby authorized to attest such execution. Any additions, deletions or modifications may be made and approved by the Chair or the Vice-Chair and their execution of the agreement shall be conclusive evidence of such approval.

Section 5. Effective Date. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

Passed and Adopted on August 19, 2020.

Attested By:

**Parrish Plantation
Community Development District**

Name: _____
Secretary/Assistant Secretary

Name: _____
Chair / Vice Chair of the Board of
Supervisors

Exhibit A: FY 2020-2021 Adopted Budget
Exhibit B: Form of Budget Funding Agreement with Developer

2021



PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021
FINAL ANNUAL OPERATING BUDGET

AUGUST 19, 2020

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021

FINAL ANNUAL OPERATING BUDGET

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AUGUST 19, 2020

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Parrish Plantation Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a “solution” to the State’s needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida’s effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2021, which begins on October 1, 2020. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Services Provided</u>
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2020 Special Assessment Revenue Bonds

Facilities of the District

The District’s existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Current Period Actuals 10/1/19 - 2/29/20	Projected Revenues & Expenditures 3/1/20 to 9/30/20	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20
REVENUES					
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Landowner Direct Funding	255,175.00	20,412.79	31,659.78	52,072.57	(203,102.43)
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$255,175.00	\$20,412.79	\$31,659.78	\$52,072.57	(\$203,102.43)
TOTAL REVENUES	\$255,175.00	\$20,412.79	\$31,659.78	\$52,072.57	(\$203,102.43)
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	28,000.00	12,000.00	7,000.00	19,000.00	(9,000.00)
District Engineer	9,000.00	170.00	2,000.00	2,170.00	(6,830.00)
Disclosure Report	2,000.00	0.00	0.00	0.00	(2,000.00)
Trustee Fees	5,000.00	0.00	0.00	0.00	(5,000.00)
Accounting services	0.00	0.00	0.00	0.00	0.00
Auditing Services	4,000.00	0.00	4,000.00	4,000.00	0.00
Postage, Phone, Faxes, Copies	150.00	0.00	10.00	10.00	(140.00)
Public Officials Insurance	3,000.00	2,127.00	0.00	2,127.00	(873.00)
Legal Advertising	9,000.00	6,272.83	2,727.17	9,000.00	0.00
Bank Fees	200.00	75.71	80.00	155.71	(44.29)
Dues, Licenses, & Fees	175.00	150.00	0.00	150.00	(25.00)
Miscellaneous Fees	250.00	0.00	0.00	0.00	(250.00)
Office Supplies	100.00	143.10	100.00	243.10	143.10
Website Maintenance	600.00	2,900.00	0.00	2,900.00	2,300.00
ADA Website Compliance	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$61,475.00	\$23,838.64	\$15,917.17	\$39,755.81	(\$21,719.19)
LEGAL COUNSEL					
District Counsel	6,200.00	7,717.76	2,000.00	9,717.76	3,517.76
TOTAL DISTRICT COUNSEL	\$6,200.00	\$7,717.76	\$2,000.00	\$9,717.76	\$3,517.76
UTILITY SERVICES					
Electric Utility Services - Streetlights	100,000.00	0.00	0.00	0.00	(100,000.00)
Electric Utility Services - All Others	9,000.00	0.00	0.00	0.00	(9,000.00)
TOTAL UTILITY SERVICES	\$109,000.00	\$0.00	\$0.00	\$0.00	(\$109,000.00)
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	15,500.00	0.00	0.00	0.00	(15,500.00)
TOTAL WATER-SEWER COMBINATION SERVICES	\$15,500.00	\$0.00	\$0.00	\$0.00	(\$15,500.00)
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	7,500.00	2,599.00	0.00	2,599.00	(4,901.00)
Waterway Management Program	34,000.00	0.00	0.00	0.00	(34,000.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	\$41,500.00	\$2,599.00	\$0.00	\$2,599.00	(\$38,901.00)
ROAD & STREET FACILITIES					
Pavement & Drainage Repairs & Maintenance	21,500.00	0.00	0.00	0.00	(21,500.00)
TOTAL ROAD & STREET FACILITIES	\$21,500.00	\$0.00	\$0.00	\$0.00	(\$21,500.00)
TOTAL EXPENDITURES	\$255,175.00	\$34,155.40	\$17,917.17	\$52,072.57	(\$203,102.43)
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	(\$13,742.61)	\$13,742.61	\$0.00	\$0.00

*** EXCLUDES 2% MANATEE COUNTY COLLECTION COST
 *** EXCLUDES 4% EARLY PAYMENT DISCOUNT

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20	Fiscal Year 2021 Final Operating Budget	Increase / (Decrease) from FY 2020 to FY 2021
REVENUES					
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Landowner Direct Funding	255,175.00	52,072.57	(203,102.43)	255,175.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$255,175.00	\$52,072.57	(\$203,102.43)	\$255,175.00	\$0.00
TOTAL REVENUES	\$255,175.00	\$52,072.57	(\$203,102.43)	\$255,175.00	\$0.00
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	28,000.00	19,000.00	(9,000.00)	28,000.00	0.00
District Engineer	9,000.00	2,170.00	(6,830.00)	7,000.00	(2,000.00)
Disclosure Report	2,000.00	0.00	(2,000.00)	4,200.00	2,200.00
Trustee Fees	5,000.00	0.00	(5,000.00)	5,000.00	0.00
Accounting services	0.00	0.00	0.00	9,000.00	9,000.00
Auditing Services	4,000.00	4,000.00	0.00	5,500.00	1,500.00
Postage, Phone, Faxes, Copies	150.00	10.00	(140.00)	150.00	0.00
Public Officials Insurance	3,000.00	2,127.00	(873.00)	3,000.00	0.00
Legal Advertising	9,000.00	9,000.00	0.00	9,000.00	0.00
Bank Fees	200.00	155.71	(44.29)	200.00	0.00
Dues, Licenses, & Fees	175.00	150.00	(25.00)	175.00	0.00
Miscellaneous Fees	250.00	0.00	(250.00)	250.00	0.00
Office Supplies	100.00	243.10	143.10	100.00	0.00
Website Maintenance	600.00	2,900.00	2,300.00	1,500.00	900.00
ADA Website Compliance	0.00	0.00	0.00	1,800.00	1,800.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$61,475.00	\$39,755.81	(\$21,719.19)	\$74,875.00	\$13,400.00
LEGAL COUNSEL					
District Counsel	6,200.00	9,717.76	3,517.76	8,300.00	2,100.00
TOTAL DISTRICT COUNSEL	\$6,200.00	\$9,717.76	\$3,517.76	\$8,300.00	\$2,100.00
UTILITY SERVICES					
Electric Utility Services - Streetlights	100,000.00	0.00	(100,000.00)	100,000.00	0.00
Electric Utility Services - All Others	9,000.00	0.00	(9,000.00)	9,000.00	0.00
TOTAL UTILITY SERVICES	\$109,000.00	\$0.00	(\$109,000.00)	\$109,000.00	\$0.00
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	15,500.00	0.00	(15,500.00)	15,500.00	0.00
TOTAL WATER-SEWER COMBINATION SERVICES	\$15,500.00	\$0.00	(\$15,500.00)	\$15,500.00	\$0.00
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	7,500.00	2,599.00	(4,901.00)	7,500.00	0.00
Waterway Management Program	34,000.00	0.00	(34,000.00)	22,500.00	(11,500.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	\$41,500.00	\$2,599.00	(\$38,901.00)	\$30,000.00	(\$11,500.00)
ROAD & STREET FACILITIES					
Pavement & Drainage Repairs & Maintenance	21,500.00	0.00	(21,500.00)	17,500.00	(4,000.00)
TOTAL ROAD & STREET FACILITIES	\$21,500.00	\$0.00	(\$21,500.00)	\$17,500.00	(\$4,000.00)
TOTAL EXPENDITURES	\$255,175.00	\$52,072.57	(\$203,102.43)	\$255,175.00	\$0.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

*** EXCLUDES 2% MANATEE COUNTY COLLECTION COST
 *** EXCLUDES 4% EARLY PAYMENT DISCOUNT

PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Website Administration

This is for maintenance and administration of the Districts official website.

PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

SCHEDULE OF ANNUAL ASSESSMENTS⁽¹⁾

Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2021 Total Assessment
ASSESSMENT AREA ONE - SERIES 2020					
Single Family 35'	0.875	114		\$450.09	\$450.09
Single Family 40'	1.000	150		\$514.38	\$514.38
Single Family 50'	1.250	160		\$642.98	\$642.98
Single Family 65'	1.625	48		\$835.87	\$835.87
Subtotal		472			

Notations:

⁽¹⁾ Annual assessments exclude Manatee County collection costs and statutory discounts for early payment.

FY 2020-2021 Budget Funding Agreement
(Parrish Plantation Community Development District)

This FY 2020-2021 Budget Funding Agreement (this “**Agreement**”) is made and entered into as of August 19, 2020, between the **Parrish Plantation Community Development District**, a local unit of special-purpose government, established pursuant to Chapter 190, Florida Statutes (the “**District**”), whose mailing address is 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 and **HBWB Development Services, LLC**, a Florida limited liability company (the “**Developer**”), whose mailing address is 4065 Crescent Park Drive, Riverview, Florida 33578.

Recitals

WHEREAS, the District was established for the purpose of providing, preserving, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District;

WHEREAS, the District is adopting its budget for fiscal year 2020-2021 as attached hereto as **Exhibit A** (the “**FY 2020-2021 Budget**”), which commences on October 1, 2020, and concludes on September 30, 2021;

WHEREAS, the District has the option of levying non-ad valorem assessments on all lands that will benefit from the activities set forth in the FY 2020-2021 Budget, or utilizing such other revenue sources as may be available to it;

WHEREAS, the District is willing to allow the Developer to provide such funds as are necessary to allow the District to proceed with its activities as described the FY 2020-2021 Budget so long as payment is timely provided;

WHEREAS, the Developer presently certain property within the District as reflected on the assessment roll on file with the District Manager (the “**Property**”);

WHEREAS, the Developer agrees that the activities of the District described in the FY 2020-2021 Budget provide a special and peculiar benefit to the Property that is equal to or in excess of the expenses reflected in the FY 2020-2021 Budget; and

WHEREAS, the Developer has agreed to enter into this Agreement in lieu of having the District levy non-ad valorem special assessments as authorized by law against the Property to fund the activities of the District as set forth in the FY 2020-2021 Budget.

Operative Provisions

Now, therefore, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. Funding Obligations.** From time to time during the 2020-2021 fiscal year, the Developer agrees to make available to the District the aggregate sum of up to **\$255,175.00** in accordance with the FY 2020-2021 Budget as such expenses are incurred by the District. Such payments shall be made within 30 days of written request for funding by the District. All funds provided hereunder shall be placed in the District's general operating account.

- 2. FY 2020-2021 Budget Revisions.** The District and Developer agree that the FY 2020-2021 Budget shall be revised at the end of the 2020-2021 fiscal year to reflect the actual expenditures of the District for the period beginning on October 1, 2020 and ending on September 30, 2021. The Developer shall not be responsible for any additional costs other than those costs provided for in the FY 2020-2021 Budget. However, if the actual expenditures of the District are less than the amount shown in the FY 2020-2021 Budget, the Developer’s funding obligations under this Agreement shall be reduced by that amount.
- 3. Right to Lien Property.**
- a. The District shall have the right to file a continuing lien (“**Lien**”) upon the Property for all payments due and owing under this Agreement and for interest thereon, and for reasonable attorneys’ fees, paralegals’ fees, expenses and court costs incurred by the District incident to the collection of funds under this Agreement or for enforcement of this Lien. In the event the Developer sells any portion of the Property after the execution of this Agreement, the Developer’s rights and obligations under this Agreement shall remain the same, provided however that the District shall only have the right to file a Lien upon the remaining Property owned by the Developer.
 - b. The Lien shall be effective as of the date and time of the recording of a “Notice of Lien for the FY 2020 FY 2020-2021 Budget” in the public records of Manatee County, Florida, stating among other things, the description of the real property and the amount due as of the recording of the Notice, and the existence of this Agreement.
 - c. The District Manager, in its sole discretion, is hereby authorized by the District to file the Notice on behalf of the District, without the need of further Board action authorizing or directing such filing. At the District Manager’s direction, the District may also bring an action at law against the record title holders to the Property to pay the amount due under this Agreement, may foreclose the Lien against the Property in any manner authorized by law, or may levy special assessments for the Lien amount and certify them for collection by the tax collector.
- 4. Default.** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which shall include, but not be limited to, the right to seek specific performance of the Developer’s payment obligations under this Agreement, but shall not include special, consequential, or punitive damages.
- 5. Enforcement and Attorney Fees.** In the event either party is required to enforce this Agreement, then the prevailing party shall be entitled to all fees and costs, including reasonable attorney’s fees and costs, from the non-prevailing party.
- 6. Governing Law and Venue.** This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida with venue in Manatee County, Florida.
- 7. Interpretation.** This Agreement has been negotiated fully between the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen and selected the language, and the doubtful language will not be interpreted or construed against any party.
- 8. Termination of Agreement.** The Agreement shall be effective upon execution by both parties hereto and shall remain in force until the end of the 2020-2021 fiscal year on September 30, 2021.

The enforcement provisions of this Agreement shall survive its termination, until all payments due under this Agreement are paid in full.

- 9. Third Parties.** This Agreement is solely for the benefit of the parties hereto and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof; and all of the provisions, representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.
- 10. Amendments.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties hereto.
- 11. Assignment.** This Agreement may be assigned, in whole or in part, by either party only upon the written consent of the other, which consent shall not be unreasonably withheld.
- 12. Authority.** The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all the requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument.
- 13. Entire Agreement.** This instrument shall constitute the final and complete expression of this Agreement between the parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

**Parrish Plantation
Community Development District**

Name: _____
Chair / Vice Chair of the Board of Supervisors

HBWB Development Services, LLC,
a Florida limited liability company

Name: _____
Title: _____

Exhibit A: FY 2020-2021 FY 2020-2021 Budget

RESOLUTION 2020-37

A RESOLUTION OF THE BOARD OF SUPERVISORS OF PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Parrish Plantation Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Manatee County, Florida; and

WHEREAS, the District’s Board of Supervisors (hereinafter the “Board”), is statutorily authorized to exercise the powers granted to the District, but has not heretofore met; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District’s meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The annual public meeting schedule of the Board of Supervisors of the for the Fiscal Year 2021 attached hereto and incorporated by reference herein as Exhibit A is hereby approved and will be published and filed in accordance with the requirements of Florida law.

Section 2. The District Manager is hereby directed to submit a copy of the Fiscal Year 2021 annual public meeting schedule to Manatee County and the Department of Economic Opportunity.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 19TH DAY OF AUGUST, 2020

ATTEST:

**PARRISH PLANTATION
COMMUNITY DEVELOPMENT
DISTRICT**

SECRETARY/ASSISTANT SECRETARY

CHAIRMAN

EXHIBIT A

**BOARD OF SUPERVISORS MEETING DATES
PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021**

FISCAL YEAR 2020/2021

October 21, 2020	2:00 p.m.
November 18, 2020	2:00 p.m.
December 16, 2020	2:00 p.m.
January 20, 2021	2:00 p.m.
February 17, 2021	2:00 p.m.
March 17, 2021	2:00 p.m.
April 21, 2021	2:00 p.m.
May 19, 2021	2:00 p.m.
June 16, 2021	2:00 p.m.
July 21, 2021	2:00 p.m.
August 18, 2021	2:00 p.m.
September 15, 2021	2:00 p.m.

**All meetings will convene at the Palmetto Library located at 923 6th Street West, Palmetto, Florida
34221.**

**PARRISH PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

June 10, 2020 Minutes of Audit Committee & Regular Meeting

Minutes of the Audit Committee & Regular Meeting

The Audit Committee & Regular Meeting of the Board of Supervisors for the Parrish Plantation Community Development District was held on **Friday, June 10, 2020 at 10:00 a.m.** via conference call at 1-866-906-9330.

1. CALL TO ORDER

Brian Lamb called the Audit Committee & Regular Meeting of the Board of Supervisors of the Parrish Plantation Community Development District to order on **Friday, June 10, 2020 at approximately 10:10 a.m.**

Board Members Present and Constituting a Quorum:

Bruce Danielson	Chair
Royce Haddad, Jr.	Supervisor
Eric Davidson	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
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There were no members of the general public in attendance.

2. RECESS TO AUDIT COMMITTEE MEETING

The Board recessed to the Audit Committee meeting.

3. AUDIT COMMITTEE MEETING

A. Call to Order

Mr. Lamb called the Audit Committee meeting to order.

B. Appoint Chairman

Mr. Lamb will serve as Chairman of the meeting.

C. Selection of Criteria for Evaluation of Proposals

Mr. Lamb recommended using pricing as one of the five criteria to rank and evaluate proposals. The Board discussed.

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MOTION TO:	Utilize pricing as one of the five criteria, set the next Audit Committee meeting prior to the August meeting, and authorize staff to send out a form of the RFP to firms providing services.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Danielson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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- D. Determine Date, Time, Location and RFP Required**
 - a. Consider Notice of Request for Proposals for Audit Services**
- E. Consider Sending RFP to Interesting Firms**
- F. Determine Date of Next Committee Meeting**

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4. RETURN AND PROCEED TO REGULAR MEETING

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Mr. Lamb directed the Board to return to the regular meeting.

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5. BUSINESS ITEMS

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A. Acceptance of Board Resignations – Kelly Evans & David Jae

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The Board reviewed the resignations of Kelly Evans & David Jae.

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MOTION TO:	Accept the Board resignations of Kelly Evans & David Jae.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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Mr. Lamb asked the Board if there were any candidates to fill the vacant seats. The Board said they should have more clarity on that before the next meeting.

B. Consideration for Proposals for Engineering Services

The Board reviewed the proposals for engineering services.

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MOTION TO:	Authorize staff to move forward with negotiating a service agreement with Heidt to provide engineering services for the District.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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C. Consideration of Resolution 2020-31; Authorizing Boundary Amendment to the District

100 This item was tabled until the next meeting.

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D. Consideration of Resolution 2020-32; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing

105 Mr. Lamb reviewed the resolution and budget line items with the Board. The Board discussed.

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MOTION TO:	Approve Resolution 2020-32.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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E. Consideration of Resolution 2020-33; Adopting Statutory Alternative Investment Policies

117 Mr. Lamb went over the resolution to the Board.

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MOTION TO:	Approve Resolution 2020-33.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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F. Annual Disclosure of Qualified Electors

127
128 Mr. Lamb announced that as of April 15, 2020, Parrish Plantation CDD had 0 qualified electors.
129

130 **G. Consideration of Resolution 2020-34; Extending Board Terms to Coincide with**
131 **General Election**
132

133 Mr. Lamb went over that this resolution allows the terms to be extended to even-numbered years
134 so that they will line up with the general election cycle.
135

MOTION TO:	Approve Resolution 2020-34.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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143 **H. General Matters of the District**
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146 **6. CONSENT AGENDA**

- 147 **A. Consideration of Board of Supervisors Public Hearing & Regular Meeting**
148 **Minutes January 22, 2020**
149 **B. Consideration of Operations and Maintenance Expenditures January 2020**
150 **C. Consideration of Operations and Maintenance Expenditures February 2020**
151 **D. Consideration of Operations and Maintenance Expenditures March 2020**
152 **E. Consideration of Operations and Maintenance Expenditures April 2020**
153 **F. Review of Financial Statements Month Ending April 30, 2020**
154

155 The Board reviewed the Consent Agenda items.
156

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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166 **7. VENDOR/STAFF REPORTS**

- 167 **A. District Counsel**
168 **B. District Engineer**
169 **C. District Manager**
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171 There were no additional reports from staff at this time.
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174 **8. SUPERVISOR REQUESTS**
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176 There were no supervisor requests.
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179 **9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
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181 There were no public comments.
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184 **10. ADJOURNMENT**
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MOTION TO:	Adjourn.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Haddad
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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194 **Please note the entire meeting is available on disc.*

195

196 **These minutes were done in summary format.*

197

198 **Each person who decides to appeal any decision made by the Board with respect to any matter*
199 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
200 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
201 *based.*

202

203 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
204 **noticed meeting held on _____.**

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208 _____
Signature

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211 _____
Printed Name

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213 **Title:**

214 **Secretary**

215 **Assistant Secretary**

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Signature

Printed Name

Title:

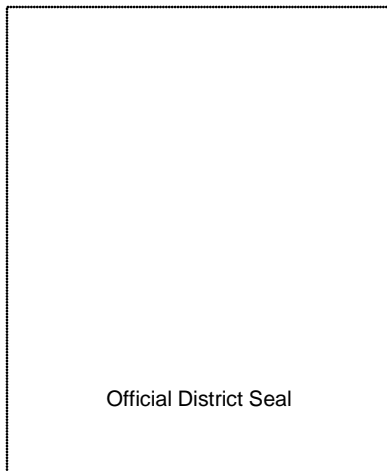
Chairman

Vice Chairman

Recorded by Records Administrator

Signature

Date



**PARRISH PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

August 5, 2020 Minutes of Special Meeting

Minutes of the Special Meeting

The Special Meeting of the Board of Supervisors for the Parrish Plantation Community Development District was held on **Wednesday, August 5, 2020 at 10:00 a.m.** via Zoom Meetings at <http://zoom.us/j/97643590765> with meeting ID 976 4359 0765.

1. CALL TO ORDER

Brian Howell called the Special Meeting of the Board of Supervisors of the Parrish Plantation Community Development District to order on **Wednesday, August 5, 2020 at approximately 10:00 a.m.**

Board Members Present and Constituting a Quorum:

Bruce Danielson	Chair	
Eric Davidson	Supervisor	<i>resigned during the meeting</i>
Brent Dunham	Supervisor	<i>appointed during the meeting</i>
Tim Green	Supervisor	<i>appointed during the meeting</i>
Marlena Nitschke	Supervisor	<i>appointed during the meeting</i>
Matt O'Brien	Supervisor	<i>appointed during the meeting</i>

Staff Members Present:

Brian Howell	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. APPOINTMENT OF BOARD OF SUPERVISORS TO OPEN BOARD SEATS

The Board discussed appointing Brent Dunham and Tim Green to the Board.

MOTION TO:	Appoint Brent Dunham and Tim Green to the Board.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion Passed Unanimously

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4. BUSINESS ITEMS

A. Acceptance of Board Resignations – Eric Davidson & Royce Haddad, Jr.

The Board reviewed the resignations of Eric Davidson and Royce Haddad, Jr.

MOTION TO:	Accept the Board resignations of Eric Davidson and Royce Haddad, Jr.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Green
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

The Board discussed appointing Marlena Nitschke and Matt O’Brien to the Board to fill the vacant seats.

MOTION TO:	Appoint Marlena Nitschke and Matt O’Brien to the Board.
MADE BY:	Supervisor Danielson
SECONDED BY:	Supervisor Dunham
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

B. Oath of Board of Supervisors

- i. Brent Dunham**
- ii. Tim Green**
- iii. Marlena Nitschke**
- iv. Matt O’Brien**

Mr. Howell went over that new Board members had already signed their Oaths of Office and just needed to get them notarized and sent back to the Meritus office.

C. Consideration of Resolution 2020-35; Designation of Officers

This Board discussed the officer positions.

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MOTION TO:	Appoint Supervisor O'Brien as the Chair.
MADE BY:	Supervisor Green
SECONDED BY:	Supervisor Danielson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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This Board continued to discuss the officer positions.

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MOTION TO:	Appoint Supervisor Dunham as the Vice Chair.
MADE BY:	Supervisor O'Brien
SECONDED BY:	Supervisor Nitschke
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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Mr. Howell noted the balance of the Board will be Assistant Secretaries. He also went over that he and Brian Lamb with Meritus will be Secretary and Assistant Secretary, and Eric Davidson with Meritus will be Treasurer.

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D. General Matters of the District

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Mr. Howell went over that the budget meeting will be on August 19, 2020. The Board will be updated as to if the meeting will be via teleconference or zoom. The Board asked about the time of the meeting, and Mr. Howell answered that it is scheduled for 10:00 a.m. The Board asked if it could be pushed to the afternoon. Mr. Howell said yes, they can reschedule it for 2:00 p.m. The Board agreed to the time change.

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5. SUPERVISOR REQUESTS

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There were no supervisor requests.

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6. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

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There were no audience questions or comments.

125 **7. ADJOURNMENT**
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127	MOTION TO:	Adjourn.
128	MADE BY:	Supervisor Danielson
129	SECONDED BY:	Supervisor Green
130	DISCUSSION:	None further
131	RESULT:	Called to Vote: Motion PASSED
132		5/0 - Motion Passed Unanimously

133
134 **Please note the entire meeting is available on disc.*

135
136 **These minutes were done in summary format.*

137
138 **Each person who decides to appeal any decision made by the Board with respect to any matter*
139 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
140 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
141 *based.*
142

143 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
144 **noticed meeting held on _____.**
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146
147 _____
148 **Signature**

147 _____
148 **Signature**

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150 _____
151 **Printed Name**

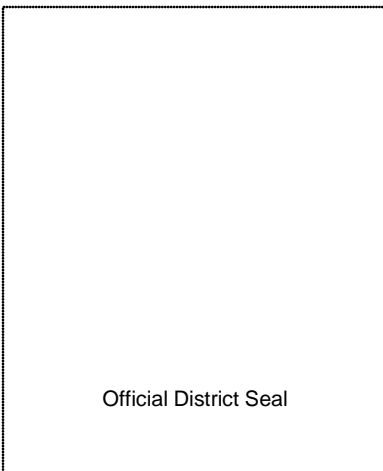
149
150 _____
151 **Printed Name**

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153 **Title:**

- 154 **Secretary**
155 **Assistant Secretary**

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153 **Title:**

- 154 **Chairman**
155 **Vice Chairman**



Recorded by Records Administrator

Signature

Date

**Parrish Plantation CDD Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	9721	\$ 1,000.00		Management Services - April
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Heidt Design	36938	\$ 562.90		Professional Services - 03/31/20
Straley Robin Vericker	18279	194.10		Professional Services - General - thru 04/15/20
Variable Contract Sub-Total		\$ 757.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL:		\$ 1,757.00		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Parrish Plantation CDD Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
---------------	-----------------------------------	---------------	-------------------------	-----------------------------

[] Chairman [] Vice Chairman [] Assistant Secretary

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9721
 Invoice Date: Apr 1, 2020
 Page: 1

Bill To:
Parrish Plantation CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Parrish Plantation		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		4/1/20

Quantity	Item	Description	Unit Price	Amount
		District Management Services - April		1,000.00

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00



HEIDT DESIGN

P: (813) 253-5311 | F: (813) 464-7629
5904-A Hampton Oaks Pkwy.
Tampa, FL 33610
www.heidtdesign.com

Invoice

Attention:
Parrish Plantation Community Development District
c/o Meritus Corporation
2005 Pan Am Circle
Suite 300
Tampa, FL 33607

Invoice Number: 36938
Invoice Date: March 31, 2020
Month Ending: March 31, 2020
Project Manager: SMITH, STRICKLAND T.
Project Number: CDD PP 1001

Project Name: Parrish Plantation District Engineering Services

		Hours	Rate	Amount
Project Manager II	bond validation hearing	3.00	170.00	\$510.00
Total Professional Services		3.00		\$510.00
		Cost	Markup	Amount
Mileage:	STS - CDD Bond Valication Hearing	\$46.00	15.00%	\$52.90
				\$52.90

Invoice Total \$562.90

PA 3103
51301

Payment prior to the 15th of the month following the date of this invoice will qualify for a 2% discount.

Payment is due no later than the 25th of the month following the date of this invoice. Failure to pay the amount due within the time frame set forth herein shall result in an interest charge accruing in accordance with our contract. Please contact Megan Russell-Bean if you should have a question concerning this invoice.

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Parrish Plantation Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

April 23, 2020
Client: 001538
Matter: 000001
Invoice #: 18279

Page: 1

RE: General

For Professional Services Rendered Through April 15, 2020

SERVICES

Date	Person	Description of Services	Hours	
3/20/2020	JMV	TELEPHONE CALL WITH B. LAMB.	0.6	
		Total Professional Services	0.6	\$183.00

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	0.6	\$183.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
4/15/2020	Photocopies (74 @ \$0.15)	\$11.10
	Total Disbursements	\$11.10

183
3107
5740

April 23, 2020
Client: 001538
Matter: 000001
Invoice #: 18279

Page: 2

Total Services	\$183.00	
Total Disbursements	\$11.10	
Total Current Charges		\$194.10

PAY THIS AMOUNT		\$194.10
------------------------	--	-----------------

Please Include Invoice Number on all Correspondence

**Parrish Plantation CDD Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	9754	\$ 1,000.00		Management Services - May
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Heidt Design	36032	\$ 8,850.00		Engineering Services - December
Variable Contract Sub-Total		\$ 8,850.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Meritus Districts	9779	\$ 78.39		Bradenton Herald Ad - 04/27/20
Additional Services Sub-Total		\$ 78.39		
TOTAL:		\$ 9,928.39		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Parrish Plantation CDD Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
---------------	-----------------------------------	---------------	-------------------------	-----------------------------

[] Chairman [] Vice Chairman [] Assistant Secretary

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

INVOICE

Invoice Number: 9754
 Invoice Date: May 1, 2020
 Page: 1

Voice: 813-397-5121
 Fax: 813-873-7070

Bill To:
Parrish Plantation CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Parrish Plantation		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		5/1/20

Quantity	Item	Description	Unit Price	Amount
		District Management Services - May		1,000.00

KA

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00



HEIDT DESIGN

P: (813) 253-5311 | F: (813) 464-7629
5904-A Hampton Oaks Pkwy.
Tampa, FL 33610
www.heidtdesign.com

Invoice

Attention:
Parrish Plantation Community Development District
c/o Meritus Corporation
2005 Pan Am Circle
Suite 300
Tampa, FL 33607

Invoice Number: 36032
Invoice Date: December 31, 2019
Month Ending: December 31, 2019
Project Manager: SMITH, STRICKLAND T.
Project Number: CDD PP 1001

Project Name: Parrish Plantation District Engineering Services

		Hours	Rate	Amount
Construction Inspector II	CDD Estimate	22.00	140.00	\$3,080.00
Designer I	Exhibit revisions	2.00	95.00	\$190.00
Designer I	Parrish Plantation CDD exhibits	12.00	95.00	\$1,140.00
Designer I	updated CDD Boundary line on Master Plan and Master Utilities.	2.00	95.00	\$190.00
Project Manager II	CDD conf call	1.00	170.00	\$170.00
Project Manager II	coord with Bruce on CDD boundary	.50	170.00	\$85.00
Project Manager II	Engineers Report	13.00	170.00	\$2,210.00
Project Manager II	Engineer's report prep	8.00	170.00	\$1,360.00
Project Manager II	Final Engineers Report	2.00	170.00	\$340.00
Project Manager II	update Eng report	.50	170.00	\$85.00
Total Professional Services		63.00		\$8,850.00

Invoice Total

\$8,850.00

Payment prior to the 15th of the month following the date of this invoice will qualify for a 2% discount.

Payment is due no later than the 25th of the month following the date of this invoice. Failure to pay the amount due within the time frame set forth herein shall result in an interest charge accruing in accordance with our contract. Please contact Megan Russell-Bean if you should have a question concerning this invoice.

Meritus Districts

2005 Pan Am Circle
Suite 300
Tampa, FL 33607

Voice: 813-397-5121
Fax: 813-873-7070

INVOICE

Invoice Number: 9779
Invoice Date: Apr 27, 2020
Page: 1

Bill To:
Parrish Plantation CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Parrish Plantation		Net Due	
Shipping Method		Ship Date	Due Date
Best Way			4/27/20

Quantity	Item	Description	Unit Price	Amount
		Bradenton Herald ad		78.39

Subtotal	78.39
Sales Tax	
Total Invoice Amount	78.39
Payment/Credit Applied	
TOTAL	78.39

BRADENTON HERALD

Bradenton.com

Order Confirmation

Customer

PARRISH PLANTATION CDD

Customer Account

745801

Customer Address

2005 PAN AM CIRCLE SUITE 300
TAMPA FL 33607 USA

Customer Phone

813-394-5120

Customer Fax

Sales Rep

rdixon@herald-leader.com

Payor Customer

PARRISH PLANTATION CDD

Payor Account

745801

Payor Address

2005 PAN AM CIRCLE SUITE 300
TAMPA FL 33607 USA

Payor Phone

813-394-5120

Customer EMail

Order Taker

rdixon@herald-leader.com

<u>PO Number</u>	<u>Payment Method</u>	<u>Blind Box</u>	<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>
	Credit Card		0	0	1

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$78.39	\$0.00	\$78.39	\$0.00	\$78.39

<u>Ad Order Number</u>	<u>Order Source</u>	<u>Ordered By</u>	<u>Special Pricing</u>
0004632586			
<u>Invoice Text</u>			<u>Promo Type</u>
<u>Package Buy</u>			<u>Materials</u>

Ad Order Information

Ad Number **Ad Type** **Production Method** **Production Notes**
0004632586-01 BRD-Legal Liner AdBooker

External Ad Number **Ad Attributes** **Ad Released** **Pick Up**
No

Ad Size **Color**
1 X 67 li

Product **Placement** **Times Run** **Schedule Cost**
BRD- Bradenton Herald 0300 - Legals Classified 1 \$78.39

Run Schedule Invoice Text **Position**
REQUEST FOR QUALIFICATIONS FOR ENGINEER 0301 - Legals & Public Notices

Run Dates
04/29/2020

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

The PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT, located in Manatee County, Florida announces that professional engineering services will be required on a continuing basis. Services to include planning, preparing, reports, and preparing plans, designs, and specifications and construction supervision services for:

1. Water management system and facilities.
2. Water and sewer system and facilities.
3. Roads, landscaping and street lighting.
4. Other community infrastructure provided by the District as authorized in Chapter 190, Florida Statutes.
5. Affiliated projects to include engineering contract management and inspection services during construction.

The engineering firm selected will act in the general capacity of District Engineer and will provide the above engineering services as required. Any firm or individual desiring to provide professional services to the district must furnish a resume of its qualifications and past experience on Standard Form 330 with pertinent supporting data.

The District will review all applicants and will comply with the State procedures as established by the Consultants Competitive Negotiations Act, Chapter 287, Florida Statutes. All applicants interested must submit eight (8) copies each of Standard Form 330 and a letter of interest by 12:00 p.m. on Wednesday, May 13, 2020 to the attention of the District Manager, Parrish Plantation Community Development District at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607. Any questions, please contact Meritus Districts at 813-873-7300.

Brian Lamb
District Manager

Payment Receipt

Thank You for Payment

Monday, April 27, 2020

Transaction Type: **Payment**

Order Number: **0004632586**

Payment Method: **Credit Card**

Bad Debt: **-**

Credit Card Number: *******2121**

Credit Card Expire Date: **9/28/2022**

Payment Amount: **78.39**

Reference Number: **178593**

Charge to Company: **Bradenton**
Category: **Classified**

Transaction Number: **P2253481**

Credit to Transaction Number: **P2253481**

Payment Invoice Text:

Payment Invoice Notes:

Order Invoice Text:

Customer Type: **Commercial**

Customer Category: **Miscellaneous**

Customer Status: **Active**

Customer Group: **Local**

Customer Trade: **None**

Account Number: **745801**

Phone Number: **8133945120**

Company / Individual: **Company**

Customer Name: **PARRISH PLANTATION CDD**

Customer Address: **2005 PAN AM CIRCLE SUITE 300
TAMPA, FL 33607 USA**

Check Number:

Routing Number:

**Parrish Plantation CDD Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	9835	\$ 1,000.00		Management Services - June
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	18398	\$ 302.50		Professional Services - General - thru 05/15/20
Straley Robin Vericker	18521	243.00	\$ 545.50	Professional Services - General - thru 06/15/20
Variable Contract Sub-Total		\$ 545.50		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Bradenton Herald	745801 050420	\$ 126.36		Notice of Regular Board - 05/31/20
Regular Services Sub-Total		\$ 126.36		
Additional Services				
Meritus Districts	9907	\$ 126.36		Ad Run in Bradenton Herald - 05/27/20
Additional Services Sub-Total		\$ 126.36		
TOTAL:		\$ 1,798.22		

Approved (with any necessary revisions noted):

**Parrish Plantation CDD Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
---------------	-----------------------------------	---------------	-------------------------	-----------------------------

Signature

Printed Name

Title (check one):

Chairman Vice Chairman Assistant Secretary

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9835
 Invoice Date: Jun 1, 2020
 Page: 1

Bill To:
Parrish Plantation CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Parrish Plantation		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		6/1/20

Quantity	Item	Description	Unit Price	Amount
		District Management Services - June		1,000.00
		<i>A</i>		

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Parrish Plantation Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

May 26, 2020
Client: 001538
Matter: 000001
Invoice #: 18398

Page: 1

RE: General

For Professional Services Rendered Through May 15, 2020

*5146
by 3/07*

SERVICES

Date	Person	Description of Services	Hours	
4/29/2020	LB	PREPARE DRAFT RESOLUTION RESCINDING AND REPLACING INVESTMENT POLICY AND DRAFT RESOLUTION APPROVING PROPOSED BUDGET AND SETTING PUBLIC HEARING ON SAME.	0.8	
4/30/2020	JMV	PREPARE CDD INVESTMENT POLICY RESOLUTION; PREPARE CDD PRELIMINARY OPERATIONS AND MAINTENANCE BUDGET RESOLUTION.	0.5	
4/30/2020	LB	FINALIZE RESOLUTIONS RE INVESTMENT POLICIES AND RE PROPOSED BUDGET; PREPARE EMAIL TRANSMITTING RESOLUTIONS TO B. CRUTCHFIELD.	0.2	
Total Professional Services			1.5	\$302.50

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	0.5	\$152.50
LB	Lynn Butler	1.0	\$150.00

May 26, 2020

Client: 001538

Matter: 000001

Invoice #: 18398

Page: 2

Total Services	\$302.50	
Total Disbursements	\$0.00	
Total Current Charges		\$302.50

PAY THIS AMOUNT

\$302.50

Please Include Invoice Number on all Correspondence

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Parrish Plantation Community Development District
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

June 18, 2020

Client: 001538

Matter: 000001

Invoice #: 18521

Page: 1

Handwritten: VBA 2/15/20

RE: General

For Professional Services Rendered Through June 15, 2020

SERVICES

Date	Person	Description of Services	Hours	
5/19/2020	JMV	REVIEW COMMUNICATION FROM B. DANIELSON RE: CDD BOARD REPLACEMENT PROCEDURES; REVIEW COMMUNICATION FROM B. LAMB.	0.2	
6/3/2020	JMV	REVIEW COMMUNICATION FROM B. CRUTCHFIELD; PREPARE RESOLUTION FOR CDD BOARD MEETING.	0.4	
6/3/2020	LB	REVIEW EMAIL FROM B. CRUTCHFIELD RE RESOLUTION TO AMEND THE BOUNDARIES OF THE DISTRICT; EMAILS TO AND FROM B. CRUTCHFIELD RE DETAILS OF SAME; PREPARE DRAFT RESOLUTION RE SAME.	0.4	
Total Professional Services			1.0	\$243.00

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	0.6	\$183.00
LB Lynn Butler	0.4	\$60.00

June 18, 2020

Client: 001538

Matter: 000001

Invoice #: 18521

Page: 2

Total Services	\$243.00	
Total Disbursements	\$0.00	
Total Current Charges		\$243.00

PAY THIS AMOUNT		\$243.00
------------------------	--	-----------------

Please Include Invoice Number on all Correspondence

BRADENTON HERALD

Bradenton.com



INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

Fed ID# 59-1487839

2	2020-05	22	2020-04	2020-03	2020-02+	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE	
	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
SALES REP		ADVERTISER INFORMATION							
Advertising Dept		1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
			05/04/2020 - 05/31/2020		745801		745801		PARRISH PLANTATION CDD

4 PAGE #
1 of 1

PARRISH PLANTATION CDD
2005 PAN AM CIRCLE SUITE 300
TAMPA, FL 33607

MAKE CHECKS PAYABLE TO

Bradenton Herald
Bradenton Herald-Advertising
PO Box 51129
Livonia, MI 48151
Billing: Contact Sales Rep. Credit: Email
sscreditandcollections@mcclatchy.com

Payment is due upon receipt.



10	11	12	14	13	15	16	17	18	19
START	STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT
			Balance Forward						\$0.00
05/27		P2264915	Payment - Credit Card 149056						-\$126.36
05/31	05/31	104657504-05312020	NOTICE OF REGULAR BOARD CHAN	Bradenton Herald	1 x 108 L	108	1	\$1.17	\$126.36
05/31	05/31	104657504-05312020	NOTICE OF REGULAR BOARD CHAN	Bradenton Herald.com	1 x 108 L	108	1	\$0.00	\$0.00
Invoice Total									\$126.36

57300
BY 4/8/20

PREVIOUS AMOUNT OWED: \$0.00
NEW CHARGES THIS PERIOD: \$126.36
CASH THIS PERIOD: (\$126.36)
DEBIT ADJUSTMENTS THIS PERIOD: \$0.00
CREDIT ADJUSTMENTS THIS PERIOD: \$0.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

BRADENTON HERALD
Bradenton.com

Bradenton Herald-Advertising
PO Box 51129
Livonia, MI 48151

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME
	05/04/2020 - 05/31/2020		PARRISH PLANTATION CDD
23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3 TERMS OF PAYMENT
	\$0.00	\$0.00	Payment is due upon receipt
21	2020-05	22	2020-04
	\$0.00	\$0.00	\$0.00
5	BILLING DATE	6	BILLED ACCOUNT NUMBER
	05/31/2020		745801
			745801

ADVERTISING INVOICE and STATEMENT

Invoice# 0001886806

1792005696 PRESORT PBPS014



PARRISH PLANTATION CDD
2005 PAN AM CIRCLE STE 30
TAMPA FL 33607-2359

Received

JUN 08 2020

BRADENTON HERALD
BRADENTON HERALD-ADVERTISING
PO BOX 51129
LIVONIA, MI 48151



730AB 745801

745801

0001886806

000000006 3

Meritus Districts

2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Voice: 813-397-5121
 Fax: 813-873-7070

INVOICE

Invoice Number: 9907
 Invoice Date: May 27, 2020
 Page: 1

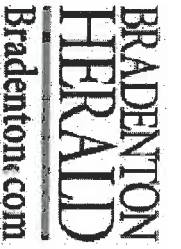
Bill To:
Parrish Plantation CDD 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Parrish Plantation		Net Due	
	Shipping Method	Ship Date	Due Date
	Best Way		5/27/20

Quantity	Item	Description	Unit Price	Amount
		Ad run in Bradenton Herald		126.36

Subtotal	126.36
Sales Tax	
Total Invoice Amount	126.36
Payment/Credit Applied	
TOTAL	126.36



Payment Receipt

Thank You for Payment

Thursday, June 11, 2020

Transaction Type: **Payment**

Order Number: **0004657504**

Payment Method: **Credit Card**

Bad Debt: **-**

Credit Card Number: *******2121**

Credit Card Expire Date: **9/28/2022**

Payment Amount: **126.36**

Reference Number: **149056**

Charge to Company: **Bradenton**
Category: **Classified**

Transaction Number: **P2264915**

Credit to Transaction Number: **P2264915**

Payment Invoice Text:

Payment Invoice Notes:

Order Invoice Text:

Customer Type: **Commercial**

Customer Category: **Miscellaneous**

Customer Status: **Active**

Customer Group: **Local**

Customer Trade: **None**

Account Number: **745801**

Phone Number: **8133945120**

Company / Individual: **Company**

Customer Name: **PARRISH PLANTATION CDD**

Customer Address: **2005 PAN AM CIRCLE SUITE 300
TAMPA, FL 33607 USA**

Check Number:

Routing Number:

Parrish Plantation Community Development District

Financial Statements
(Unaudited)

Period Ending
June 30, 2020



Meritus Corporation
2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Parrish Plantation CDD

Balance Sheet

As of 6/30/2020

(In Whole Numbers)

	<u>General Fund</u>	<u>Total</u>
Assets		
Cash-Operating Account	<u>6,093</u>	<u>6,093</u>
Total Assets	<u><u>6,093</u></u>	<u><u>6,093</u></u>
Liabilities		
Accounts Payable	24,089	24,089
Other Current Liabilities	<u>0</u>	<u>0</u>
Total Liabilities	<u>24,089</u>	<u>24,089</u>
Fund Equity & Other Credits	(17,996)	(17,996)
Contributed Capital		
Total Liabilities & Fund Equity	<u><u>6,093</u></u>	<u><u>6,093</u></u>

Parrish Plantation CDD
Statement of Revenues and Expenditures
001 - General Fund
From 10/1/2019 Through 6/30/2020
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Contributions & Donations From Private Sources				
Developer Contributions	0	30,741	30,741	0 %
Other Miscellaneous Revenues				
Landowner Direct Funding	255,175	0	(255,175)	(100)%
Total Revenues	<u>255,175</u>	<u>30,741</u>	<u>(224,434)</u>	<u>(88)%</u>
Expenditures				
Financial & Administrative				
District Manager	28,000	16,000	12,000	43 %
District Engineer	9,000	9,583	(583)	(6)%
Disclosure Report	2,000	0	2,000	100 %
Trustee Fees	5,000	0	5,000	100 %
Auditing Services	4,000	0	4,000	100 %
Postage, Phone, Faxes, Copies	150	0	150	100 %
Public Officials Insurance	3,000	2,127	873	29 %
Legal Advertising	9,000	6,478	2,522	28 %
Bank Fees	200	150	50	25 %
Dues, Licenses, & Fees	175	150	25	14 %
Miscellaneous Fees	250	0	250	100 %
Office Supplies	100	212	(112)	(112)%
Website Maintenance	600	2,900	(2,300)	(383)%
Legal Counsel				
District Counsel	6,200	8,539	(2,339)	(38)%
Electric Utility Services				
Electric Utility Services - Streetlights	100,000	0	100,000	100 %
Electric Utility Services - All Others	9,000	0	9,000	100 %
Water-Sewer Combination Services				
Water Utility Services	15,500	0	15,500	100 %
Other Physical Environment				
Property & Casualty Insurance	7,500	2,599	4,901	65 %
Waterway Management Program	34,000	0	34,000	100 %
Road & Street Facilities				
Pavement & Drainage Repairs & Maintenance	21,500	0	21,500	100 %
Total Expenditures	<u>255,175</u>	<u>48,737</u>	<u>206,438</u>	<u>81 %</u>
Excess of Revenues Over (Under) Expenditures	0	(17,996)	(17,996)	0 %
Fund Balance, End of Period	<u>0</u>	<u>(17,996)</u>	<u>(17,996)</u>	<u>0 %</u>

Parrish Plantation CDD
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 06/30/20
Reconciliation Date: 6/30/2020
Status: Locked

Bank Balance	903.18
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	5,190.10
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	6,093.28
Balance Per Books	<u>6,093.28</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Parrish Plantation CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 06/30/20
Reconciliation Date: 6/30/2020
Status: Locked

Outstanding Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	001	6/26/2020	Developer Funding - 06.26.20	<u>5,190.10</u>
Outstanding Deposits				<u>5,190.10</u>

Parrish Plantation CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 06/30/20

Reconciliation Date: 6/30/2020

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1010	6/18/2020	System Generated Check/Voucher	126.36	Bradenton Herald
1010	6/18/2020	System Generated Check/Voucher	(126.36)	Bradenton Herald
1011	6/18/2020	System Generated Check/Voucher	(2,102.06)	Meritus Districts
1011	6/18/2020	System Generated Check/Voucher	2,102.06	Meritus Districts
1012	6/18/2020	System Generated Check/Voucher	2,203.99	Straley Robin Vericker
1013	6/25/2020	System Generated Check/Voucher	2,102.06	Meritus Districts
CD007	6/30/2020	Bank Fee	<u>53.00</u>	
Cleared Checks/Vouchers			<u>4,359.05</u>	

Parrish Plantation CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 06/30/20
Reconciliation Date: 6/30/2020
Status: Locked

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	1066	6/17/2020	Developer Funding - 06.17.20	<u>5,138.45</u>
Cleared Deposits				<u>5,138.45</u>